

# St. Peter's Centre

## Management Committee Visit Report



<b>Name:</b>	Ann Hawkins	<b>Date &amp; Time:</b>	11 <sup>th</sup> May – 1.30pm
<b>Focus of Visit:</b>	School Website		
<b>Staff Involved:</b>	Sue Lynn Becky Tejura Susanna Mackie		

### Observations / Comments:

I looked at the website with the Head Teacher. It is a good website which is easy to use and with all appropriate content. A rolling ticker strip contains current good news or messages.

- There is key information including the Development Plan, Outcomes for Learners and Safeguarding.
- All statutory policies are available along with privacy notices regarding both pupils and staff. The Head Teacher informed me that letters had been sent to all parents and staff.

The privacy information is ahead of the GDPR legislation which comes into effect on 25<sup>th</sup> May and is in line with Judicium Education Consultant advice.

- There is information on the staff and Management Committee including attendance records (MC) and MC visits.
- Information about learning includes core curriculum information and information relating to the Intervention Programme as well as the workshops run at the Centre.
- All contact details are available including that of the Data Protection Officer.
- Finally there are links to a number of support services and safety information including CAMHS, CYP Haven and Internet Safety.

We also looked at a Governors website with Becky Tejura and Susanna Mackie. This will be put on the agenda for the next management Committee meeting.

Consideration was given to target setting within the VLE and while a more in depth look at the type of targets would be beneficial, it was felt this was something that the new Head Teacher might like to develop further as part of the SDP.

Actions:

A really useful and helpful visit.

Discussion as to how the Governors website could be used to support the school development plan could be beneficial to whole Management Committee.

Signed:

*Ann Hawkins*

Date:

*11<sup>th</sup> May 2018*